**ND Board of Barber Examiners**

**P.O. Box 1802**

**Minot, ND 58702**

Past meeting minutes for the ND Board of Barber Examiners regular meeting on Saturday, July29th, 2023 at 6.01pm at the Holiday Inn in Fargo, ND.

**Board Members Present**

Lance Ekern-President

Sandra Modin-Vice President

Ashley Johnson-Secretary/Treasurer

**Agenda**

**Ashley Johnson added to the agenda the website and attorney general. Motion to approve with additions by Sandra and Lance seconded. Motion carries**

1. **Approval of Minutes**

Ashley made a motion to approve the minutes. Sandra seconded. All voting

Lance (y), Sandra (y), and Ashley (y). Motion carries

1. **Secretary Treasurer Report**

Ashley went over the report. Sandra made a motion to approve. Lance seconded the motion. All voting: Lance (y), Sandra (y), and Ashley (y). Motion carries

1. **Barber College report**

Dakota Barber College, Moler and Skill Cutz turned in their student hours.

1. **Reciprocity Applications**

William Marks has finished his hours and will be testing tomorrow upon passing the test his application will be approved. Travis Yardborough applied but is missing a certification from the Florida Barber Board and his High School Diploma. Motion to license Travis will be granted reciprocity once the board receives his proper credentials made by Ashley Johnson. All voting Lance, Sandra, and Ashley Aye. Motion carries

1. **Application for Exams**

Ashley motions to accept the applications for Master Barber Licenses. Sandra seconded the motion. All voting: Lance (y), Sandra (y), and Ashley (y). Two applications for instructor exams were pushed to the October exam for the examinees to meet the required hours.

1. **Old Business**

Inspected shops with infractions- all were good

Abraham Guerrero has been licensed.

Plumbing in shops acceptable.

1. **New Business**

-Course books at colleges need to be available but not required to give one to every student.

-October meeting will be without Ashley. The applications need to be in before September 30th to make sure the applications can be transferred to another board member for application approval. Amanda Guzman will be stepping in to do the written exam for those testing.

-Permanent testing site discussed rather than switching it for every exam discussion only.

-Discussion on holding more testing dates and the possibility of adding more testing inspectors.

-Continuing Education language needs to be updated discussion only.

-Website board has 3 emails the board is going to be going down to one email. Lance motions to go down to one email. Sandra seconded. Lance, Sanda and Ashley all (Y). Motion carries.

 -Email issues cleared up by IT.

 -Website having more language on website for deadlines. Discussion

-New guidelines on special meetings must be posted in all ND newspapers and if we have a website the meeting must be posted on its website.

-Discussion on practical testing and whether it needs to be updated to a new standard.

 Motion to table by Ashley. Sandra seconded. All voting: Lance (y), Sandra (y), and Ashley (y).

Open seats on the board must be filled. State cannot come in and regulate for us. Waiting for the response from the attorney general’s office.

1. **Adjournment**

Lance motions to adjourn the meeting. Sandra seconded the motion. All voting: Lance (y), Sandra (y), and Ashley (y). The meeting adjourned at 7:32pm.