

ND Board of Barber Examiners
P.O. Box 1802
Minot, ND 58702

Past meeting minutes for the ND Board of Barber Examiners regular meeting on Saturday, October 14th, 2023 at 6.01pm at the Holiday Inn in Fargo, ND.

Board Members Present

Lance Ekern-President
Sandra Modin-Vice President
Ashley Johnson-Secretary/Treasurer via telephone

Agenda

Ashley added two new things to the agenda. Complaint from a student and future board dates. Ashley makes a motion to approve the agenda. Sandra Seconds. All voting Sandra, Lance, and Ashley (y)

1. Approval of Minutes

Sandra made a motion to approve the minutes. Lance seconded. All voting Lance (y), Sandra (y), and Ashley (y). Motion carries

2. Secretary Treasurer Report

Tona passed out the financial report. Ashley went over the report. Lance made a motion to approve. Sandra seconded the motion. All voting: Lance (y), Sandra (y), and Ashley (y). Motion carries

3. Barber College report

Dakota Barber College 8 students, Moler 14 students and Skill Cutz 13 students turned in their student hours.

4. Reciprocity Applications

None

5. Application for Exams

Sandra motions to accept the applications for Master Barber Licenses. Lance seconded the motion. All voting: Lance (y), Sandra (y), and Ashley (y). One application for instructor exams, one retake on the written, and 7 taking the practical and written.

6. Old Business

- Course books are supplied by the schools but do not require that every student owns one.
- October meeting Tona Stevenson brought the all the applications and reports on behalf of the Sec./Treasurer Ashley Johnson
- Continuing Ed tabled.
- Board email accounts for President and V. President not renewing for next year Ashley made a motion. Sandra Seconded the motion. Sandra (y), Lance (y), and Ashley (y).

7. New Business

-Barbers who have gone past 5 years of nonrenewal.

Ashley reached out to the state for clarification on what they need to do to renew after 5 years. The board has no clear language and as such the only legal thing the board can do is require retesting for barbers who have gone past 5 years of non-renewal of a Barber License.

-Board needs to report active licenses to the Child support agency starting the next licensing period.

-Board needs to have SSN as a requirement on our license applications.

-Child support needs a contact from the board incoming Sec./Treasurer Amanda Guzman will fill out the contact form.

-Need to update our license and exam applications for next year to meet the requirement for SSNs.

-Information gathering by the State of ND on the boards and commissions will be contacting our board throughout the next year.

-Barbershops with other businesses in them need only have a partition to the ceiling height in that business.

-Chain salons need to have a barber on premises to be listed or licensed as a barbershop.

-Tona Stevenson should have reimbursement for coming to boards and helping with the testing. Lance makes a motion for reimbursement. Sandra Seconded it. All voting Lance (y), Sandra (y), Ashley (y).

-Motion needs to be made to allow Amanda Guzman access to the Bank account when her term starts in January. Ashley Johnson makes a motion for Amanda Guzman to take over the Gate City Bank account beginning on January 1st, 2024. Lance Ekern Second. All voting Sandra (y), Lance (y), and Ashley (y).

-Practical exam guidelines for our ND test follows the Minnesota practical testing. Further research denoted some similarities between other states with some differences one being that the students could use mannequin heads. Not all boards have the same practical testing but the ND Board of Barber examiners at this time does not feel like the practical exam needs to be changed.

- Jim McGuire from SD State Board of Barbering contacted the board and would like to watch our state practical exam. Our exams are closed to the public, however. Lance makes a motion to table allowing Jim McGuire to attend our test until January. Sandra seconds the motion. All voting Lance(y), Sandra (y), and Ashley (y).

- The Board needs to have the High School Diploma or GED by the exam application deadline for testing and licensing.
- Sec./Treasurer has the authority to license reciprocity applications as long as they meet the requirements without the full board meeting. This has already been approved by the board in the prior terms.
- A Student reached out the board to complain about a former instructor's comments about them. As the instructor no longer holds a current license this is a civil matter between the two.

8. Adjournment

Lance motions to adjourn the meeting. Sandra seconded the motion. All voting: Lance (y), Sandra (y), and Ashley (y). The meeting adjourned at 7:10pm.